

**REGULAR MEETING
NEWBERN BOARD OF MAYOR AND ALDERMAN
SEPTEMBER 20, 2022**

The Newbern Board of Mayor and Aldermen met in regular session in the Board Meeting Room. Mayor Pam Mabry presiding. Aldermen present were Keith Hardin, Nicky Thomas, Daniel Watson, Mark Lamb, Randy Wolf and Tim Ware. Mayor Mabry read a scripture and asked Alderman Thomas to open the meeting with prayer.

AGENDA AMENDMENT

Mayor Mabry stated that the agenda needed to be amended to add the bid opening for a gas regulator. A motion was made by Alderman Thomas to amend the agenda and was seconded by Alderman Ware. All voted aye and the motion carried.

APPROVAL OF MINUTES

Mayor Mabry asked if the Board of Mayor and Aldermen had reviewed the minutes from the last meeting. Alderman Wolf made a motion to approve the minutes and was seconded by Alderman Hardin. All voted aye and the minutes were approved.

OLD BUSINESS

NONE

DEPARTMENT REPORTS

FINANCIAL UPDATE

Recorder Roberts presented the monthly financial update.

POLICE DEPARTMENT REPORT

Reports Submitted.

PUBLIC WORKS

Monthly reports were submitted. Mayor Mabry thanked all of the city departments for their hard work in assisting with the Depot Days festival.

FIRE DEPARTMENT

Monthly status reports submitted. Doug Tyler stated that a grant was approved in the amount of \$131,379 for the purchase of air packs.

LIBRARY

None.

ATTORNEY BILL

A motion was made by Alderman Wolf to approve the monthly attorney bill and was seconded by Alderman Ware. All voted aye and the motion carried.

NEW BUSINESS

BID OPENING

BACKHOE

Recorder Roberts addressed the board and stated that a bid opening was conducted in his office for the procurement of two backhoes for the Street and underground utility departments. Roberts stated that the bids came in much higher

than expected and it was his desire to change some of the specs and rebid the leases. No action was taken on the bids received.

GAS REGULATOR.

Recorder Roberts addressed the board and stated that a bid opening was conducted in his office for the procurement of a gas regulator station. The bids were as follows:

MORRIS	\$91,452.50
SULLIVAN	\$83,752.50
J.E SIMS	\$88,758.00

A motion was made by Alderman Thomas to approve the low bid from Sullivan and was seconded by Alderman Ware. All voted aye and the motion carried.

ENGINEERING RFP

Recorder Roberts addressed the board and stated that two requests for proposal were advertised to acquire engineering services for the Multi-Modal project and the ARPA and parks grant activities. Roberts stated that there were two submissions on both projects. The internal scoring matrix led his recommendation to be in favor of TLM and Associates. Roberts stated that they had performed numerous projects for the city and he was confident in their ability to administer these projects. A motion was made by Alderman Lamb to approve the RFQ from TLM and was seconded by Alderman Hardin. All voted aye and the motion carried.

NEW HIRES

Mayor Mabry addressed the board and stated that four new hires were submitted for approval. Mayor Mabry presented Michael Sadler to fill the open position in the Police department. A motion was made by Alderman Lamb to approve the hire and was seconded by Alderman Hardin. All voted aye and the motion carried. Mayor Mabry presented Kelsey Cable, Lydia Adams and Tessa Darnall to fill the open positions in City Hall. A motion was made by Alderman Thomas to approve the hires and was seconded by Alderman Wolf. All voted aye and the motion carried.

ADJOURNMENT

Closing Comments:

Mayor Mabry stated that Depot Days was an awesome experience. The band was super impressive, good vendors and beautiful weather.

Alderman Hardin stated that Depot Days was a hit and thanked everyone for their hard work.

Alderman Watson thanked the employees for their hard work and bragged on the crowd for Depot Days.

Alderman Ware stated that he witnessed the Mayor sing with the Funk Monsters and commented on how good the street lighting looked.

Alderman Thomas stated she was regretfully out of town during Depot Days but the pictures looked great and gave her thanks for pulling off a feat like Depot Days.

Alderman Lamb stated he was also out of town but could almost hear the band through the pictures.

ADJOURNMENT

With no further business, Mayor Mabry led the meeting in the Pledge of Allegiance and adjourned the meeting by acclamation.

Pam Mabry, Mayor	Jason Roberts, City Recorder
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