

**REGULAR MEETING
NEWBERN BOARD OF MAYOR AND ALDERMEN
SEPTEMBER 03, 2020**

The Newbern Board of Mayor and Aldermen met in regular session via zoom and in person in the City Hall conference room. Mayor Pam Mabry presiding. Aldermen present in person were Daniel Watson, Keith Hardin, Mark Lamb with Tim Ware, Nicky Thomas and Randy Wolf meeting via zoom.

CALL TO ORDER AND APPROVAL OF MINUTES

Mayor Mabry called the meeting to order with a scripture and led the board in prayer. Mayor Mabry asked if the Board of Mayor and Aldermen had reviewed the minutes from last month's meeting. Alderman Ware made a motion to amend and approve the minutes and was seconded by Alderman Thomas. All voted aye and the minutes were approved.

OLD BUSINESS

CITY HALL BID

Mayor Mabry presented a finalized price from TLM and Associates for the construction of the proposed City Hall. After much discussion a motion was made by Alderman Ware to approve the bid and was seconded by Alderman Hardin. A roll call vote was requested and the vote carried 6-0.

COVID 19 PROTOCOL

Work Schedule: Mayor Mabry addressed the board and inquired about the current work schedule for the employees of the City. Currently the employees are working in split shifts. Mayor Mabry stated that the employees had expressed a desire to return to a full, normal shift. After much discussion it was decided that the employees would return to regular duty with the continued social distancing restrictions. Employees who are able to work from home can continue to do so. Masks are to be worn in common areas and in vehicles. Cashiers are to continue to wear masks when dealing with customers. A motion was made by Alderman Thomas to the above referenced protocols and was seconded by Alderman Lamb. All voted aye and the motion carried.

Updates From Governor: Mayor Mabry gave a brief synopsis of the most recent governor mandates. Mayor Mabry stated that our parks would remain open with our restrooms closed in light of this most recent order.

DEPARTMENT REPORTS

FINANCIAL UPDATE

Recorder Roberts presented the monthly financial update.

POLICE DEPARTMENT REPORT

Monthly status reports were submitted. The Police were requested to create a more user friendly spreadsheet for the boards consumption.

PUBLIC WORKS

Monthly reports were submitted. Street Supervisor Peery updated the board on the repair status to Oakview and the Depot.

FIRE DEPARTMENT

Monthly status reports submitted.

ATTORNEY BILL

A motion was made by Alderman Lamb to approve the attorney's bill and was seconded by Alderman Hardin. All voted aye and the motion carried.

LIBRARY

None.

NEW BUSINESS

PROPERTY TAX

Recorder Roberts addressed the board and stated that the 2020 tax notices were delayed. Roberts was informed by the county property assessor Sheila Holmes that due to the delay in the City of Dyersburg setting their tax rate our notices would not be created by the state by our normal September deadline. Roberts stated that he would notify the board when the state had received the City's information and a due date would then be set.

AUDIT

Recorder Roberts presented the 2019/2020 Audit. Roberts stated that he was proud of the Audit and proud of the financial strength of the City. Roberts stated that Kevin Howell of ATACPA would attend a future meeting to formally present the audit.

ADJOURNMENT

Alderman Comments:

Alderman Ware congratulated the DC Choctaw football team on being ranked 9th in the state.

Alderman Thomas inquired about the tree trimmers that were recently employed. Electric Supervisor Hill stated that the new employees were working hard and the new program seemed to be working. Alderman Thomas thanked the City employees and supervisors for their hard work during Covid-19.

Alderman Wolf thanked the employees and stated things were running as smooth as could be expected.

Alderman Watson echoed the thanks to all city employees.

Alderman Hardin thanked all the employees of the city and gave a special thanks to the employees of City Hall.

Mayor Mabry thanked the Aldermen for their willingness to work together and their hard work. Mayor Mabry asked everyone to remember the Blessing family. Mayor Mabry led the meeting in the Pledge of Allegiance and adjourned the meeting by acclamation.

Pam Mabry, Mayor

Jason Roberts, City Recorder