

**REGULAR MEETING
NEWBERN BOARD OF MAYOR AND ALDERMAN
JANUARY 17, 2023**

The Newbern Board of Mayor and Aldermen met in regular session in the Board Meeting Room. Mayor Pam Mabry presiding. Aldermen present were Keith Hardin, Nicky Thomas, Kim May, Mark Lamb, Randy Wolf and Tim Ware. Mayor Mabry read a scripture and asked Alderman Thomas to open the meeting with prayer.

AGENDA AMENDMENT

Mayor Mabry stated that the agenda needed to be amended to include the discussion of the Park Master Plan. A motion was made by Alderman Lamb to amend the agenda and was seconded by alderman Ware. All voted aye and the motion carried.

APPROVAL OF MINUTES

Mayor Mabry asked if the Board of Mayor and Aldermen had reviewed the minutes from the last meeting. Alderman Thomas made a motion to approve the minutes and was seconded by Alderman May. All voted aye and the minutes were approved.

DONATION

Kirk Hickman with Woodmen Life addressed the board and made a donation of \$400.00 for the City of Newbern Parks program.

OLD BUSINESS

NONE

DEPARTMENT REPORTS

FINANCIAL UPDATE

Recorder Roberts presented the monthly financial update.

POLICE DEPARTMENT REPORT

Chief Barr addressed the board and stated the stat reports received in the packet were inaccurate and would be corrected. Chief Barr stated that the city was reviewing a joint grant which would install tag readers throughout Newbern.

PUBLIC WORKS

Monthly reports were submitted.

FIRE DEPARTMENT

Monthly status reports submitted.

LIBRARY

None.

ATTORNEY BILL

Mayor Mabry presented the monthly attorney bill. Recorder Roberts addressed the board and stated that the process of making a motion to approve the attorney bill was, in his view, unnecessary. Roberts stated that the bill was received and paid prior to the monthly meeting. The board requested the bill be included in the packet but the vote would no longer be taken.

NEW BUSINESS

LIFT STATION BID

Recorder Roberts addressed the board and stated that a bid opening was conducted for the renovation of a sewer lift station. Smith and Loveless was the only bid submitted at \$127,323.00. The bidder did satisfy the requirements and was below budget estimates. A motion to approve the sole bid was made by Alderman Ware and was seconded by Alderman Thomas. All voted aye and the motion carried.

PARK MASTER PLAN

Mayor Mabry addressed the board and presented the proposed Park Master Plan for the City of Newbern which is a requirement to pursue grant funds. Alderman Lamb questioned why the Aldermen were not given the material earlier to allow for a review. Mayor Mabry stated the City received the plan earlier today from TLM. After much discussion a motion to approve the plan was made by Alderman May and was seconded by Alderman Ware. A roll call vote was requested which approved the motion 5-0 with Alderman Lamb abstaining due to lack of review time.

BEER PERMIT

Recorder Roberts presented a permit request from Sam Patel. Mr. Patel is the proprietor of the new liquor store on 77 hwy. Roberts stated that the board had recently approved the liquor license for Mr. Patel and this permit would allow for the sale of Beer. A motion was made by alderman Lamb to approve the beer permit and was seconded by Alderman Hardin. All voted aye and the motion carried.

ADJOURNMENT

Closing Comments:

Alderman Thomas wished everyone a happy new year and enjoyed the holidays.

Alderman May expressed her excitement about what 2023 has in store.

Alderman Wolf expressed his excitement about 2023.

Alderman Ware thanked the departments for their hard work.

Alderman Hardin thanked the employees for their hard work and spoke specifically to the great job done during the cold spell.

Alderman Lamb thanked the city employees and echoed previous sentiments.

ADJOURNMENT

With no further business, Mayor Mabry led the meeting in the Pledge of Allegiance and adjourned the meeting by acclamation.