

**REGULAR MEETING
NEWBERN BOARD OF MAYOR AND ALDERMEN
APRIL 16, 2019**

The Newbern Board of Mayor and Aldermen met in regular session in the Board Meeting Room at the Newbern Saferoom. Vice Mayor Keith Hardin led the meeting. Aldermen present were Daniel Watson, Tim Ware, Nicky Thomas, Mark Lamb and Randy Wolf. Absent was Mayor Pam Mabry.

CALL TO ORDER AND APPROVAL OF MINUTES

Vice Mayor Hardin called the meeting to order asking Alderman Watson to lead the board in prayer. Vice Mayor Hardin asked if the Board of Mayor and Aldermen had reviewed the minutes from last month's meeting. Alderman Ware made a motion to amend and approve the minutes and was seconded by Alderman Wolf. All voted aye and the minutes were approved.

OLD BUSINESS

DEBT CONSOLIDATION UPDATE

Recorder Roberts addressed the board and stated that the city had just completed its rating through Standard and Poors. The City received an excellent AA+ rating. Recorder Roberts presented a resolution to proceed with the debt consolidation. The resolution replaced the previously adopted resolution authorizing the refinance because the time had elapsed. A motion was made by Alderman Wolf and was seconded by Alderman Watson.

SAFEROOM BOUNDARY

Recorder Roberts addressed the board and stated that the previous board had voted to approve the purchase of a strip of land that the city inadvertently built its Community Saferoom upon. Due to the seller's health, significant time had elapsed and the sale was not completed. A motion was made to proceed by Alderman Ware and was seconded by Alderman Thomas.

DOWNTOWN GRANT

Recorder Roberts requested permission to hire TLM to coordinate our Downtown grant phase 2 project. Recorder Roberts stated that TLM has and

does a great job for the city in all the projects the city has been involved in with them. A motion was made by Alderman Lamb to approve TLM and was seconded by Alderman Ware.

DEPARTMENT REPORTS

FINANCIAL UPDATE

Recorder Roberts presented the monthly financial update.

POLICE DEPARTMENT REPORT

Monthly report submitted.

PUBLIC WORKS

Monthly reports were submitted.

FIRE DEPARTMENT

Monthly reports were submitted.

PLANNING COMMISSION

None

RESCUE SQUAD

None

ATTORNEY BILL

A motion was made by Alderman Ware to approve the attorney's bill and was seconded by Alderman Watson. All voted aye and the motion carried.

LIBRARY

None

NEW BUSINESS

PROBATION RESOLUTION

Recorder Roberts presented a resolution authorizing the City to begin administering its own probation services. Recorder Roberts stated that this was necessary due to the loss of Westate probation. Recorder Roberts stated that he and two members of his staff would be responsible for the new workload. Recorder Roberts asked for a dollar (\$1.00) an hour raise for the two staff members to compensate them for the additional work. A motion was made by Alderman Thomas to approve the probation resolution and was seconded by Alderman Ware.

OSHA ORDINANCE

Recorder Roberts addressed the board and stated that the OSHA ordinance needed to be updated to represent the change in Mayor. This ordinance is updated after elections. A motion was made by Alderman Watson to approve the OSHA Ordinance and was seconded by Alderman Lamb.

BID OPENING

MOWING

Recorder Roberts addressed the board and stated that a bid opening was held in his office for the mowing of city properties. The bids were as follows:

TENN LAWN		
PROPERTY	-	\$2,525 PER
CEMETARY	-	\$2,575 PER
TOTAL	-	\$5,100

TURF CONTROL		
TOTAL	-	\$2,950

TRAVIS'S LAWNCARE		
TOTAL	-	\$2,465

WILLIAM MCDONALD		
TOTAL	-	\$3,970

A motion was made by Alderman Ware to approve the low bid and was seconded by Alderman Wolf.

ROOF

Recorder Roberts addressed the board and stated that a bid opening was held in his office for the replace or repair of the roof on the proposed new library building currently owned by the City. The city only received one bid from TCS for \$35,835.00. After much discussion the item was tabled.

POLICE DEPARTMENT

Recorder Roberts stated that the city had been negotiating with West Tn Health Care to purchase their building on Nora Ave to house the Newbern Police Department. Recorder Roberts stated that the purchase price of the building was \$230,000. A motion was made by Alderman Watson to approve the purchase of the building and was seconded by Alderman Lamb.

HAZARDOUS MATERIAL INSPECTION

Recorder Roberts requested permission to contract with Resolution incorporated to compete the hazardous material testing on the Police and City Hall buildings. This is a required process to determine if there are hazardous materials present prior to demolition. The cost of this testing is \$15,737.06. A motion was made by Alderman Ware to approve the resolution and was seconded by Alderman Thomas.

STREET ACCEPTANCE

Recorder Roberts addressed the board and requested permission to adopt the newest road addition to the Crowne Pointe Subdivision. Recorder Roberts stated that the City engineer has written a letter stating that if the road has not had any issues in five years, that in his option, the road is acceptable. A motion was made by Alderman Thomas to approve and was seconded by Alderman Lamb.

WASTEWATER CONTRACT

Recorder Roberts addressed the board and stated that the current contract for the operation of our Waste Water Treatment plant was expiring. The contract contained language that allowed for the automatic renewal if neither party terminates the contract by letter. Recorder Roberts stated that it was his recommendation to keep the current contract in place. After much discussion no action was taken which extended the contract for 5 years.

CONDEMNATIONS AND UNKEPT PROPERTY

Loretta Davis spoke about various properties in Newbern focusing her comments on specific areas with little attention shown to other sections. Mrs. Davis made several demands for action by the board.

ADJOURNMENT

Vice Mayor Hardin led the meeting in the Pledge of Allegiance and adjourned the meeting by acclamation.

Keith Hardin, Vice Mayor

Jason Roberts, City Recorder